

Master Fee Schedule FY2024/25

Resolution 12-2024

A resolution which approves the City of Watervliet Master Fee Schedule

Whereas, the City Commission of the City of Watervliet may set fees as required under the City Code of Ordinances as expressly stated therein; and

Whereas, it is necessary to collect fees to cover the basic cost of materials and overhead in providing certain services as expressed in the City Code of Ordinances; and

Whereas, the City Commission has reviewed the City of Watervliet Master Fee Schedule and determined that certain fees should be adjusted and/or added to the Master Fee Schedule.

Now Therefore Be It Resolved, that the Watervliet City Commission does hereby adopt the City of Watervliet Master Fee schedule as presented, attached hereto as "The City of Watervliet Master Fee Schedule" updated on September 10, 2024; and

Now Therefore Be It Further Resolved that the Watervliet City Commission shall formally implement the City of Watervliet Master Fee Schedule effective October 1, 2024.

All fees are received, processed and documented by the Office of the City Clerk. In addition to the fee tables, please see the end notes explaining the terms and conditions applicable to fees.

PLANNING COMMISSION, ZBA, AND CONSTRUCTION BOARD OF APPEALS

(All fees are payable in advance and mirror the Watervliet Charter Township fee schedule)

Fee Item	Flat Fee
Zoning Board of Appeals Application	\$800
Zoning Change/Special Land Use Permit Application	\$800
Construction Board of Appeals	\$500
Special Planning Commission Meeting (no notification required)	\$500
Special Planning Commission Meeting (if notification is required)	\$800
Special Commission Meeting	\$500
Land Division Review Application	\$200
Parcel Combination	\$50
Parcel Split	\$200
Project Oversight and Review (i.e., escrow fee)	\$2,000
Pertains to any project with construction cost over 1 million dollars	
When funds are depleted to \$500, the balance must be restored in full	
Zoning Permit - Need to talk with Bob Lohr	\$1
Fence, shed (under 200 sq. ft), deck (under 30 inches), pool	

PER DIEMS

Planning Commission, Zoning Board of Appeals, Construction Board of Appeals

Chairperson	\$40
Recording Secretary	\$40
Members	\$40

GENERAL APPLICATIONS

Fee Item	Flat Fee
Commercial Zoning Compliance Permit	\$1
Land Division Application (First Division)	\$200
Liquor License Application (New or Trans.)	\$1,000
Right-Of-Way Permit - Existing Residential	\$50
Right-Of-Way Permit - All other (Commercial, utilities, new residential, etc.)	\$400
Temporary Sign Permit	\$1
Home Occupation Permit (Requires Special Land Use Permit)	\$800
Land Division Application (Second and/or Subsequent)	\$200
Residential Zoning Comp.	\$1
Temporary Sign Use	\$800
Any Additional or Special Meetings (If notification required \$800)	\$500

ORDINANCE COPIES

Fee Item	Flat Fee
Per 8 -1/2 x 11 Page	\$1
Per 8 -1/2 x 14 Page	\$2
Per 11 x 17 Page	\$2
Copy of Full Ordinance	\$15
Copy of Complete Ordinance Book	\$50

DEMOLITION PERMIT FEES

Fee Item	Flat Fee
Residential Demolition	\$1
Commercial and Industrial Demolition	\$1

BUILDING, MECHANICAL, ELECTRICAL AND PLUMBING PERMIT FEES

Fee Item	Flat Fee
Building Permit Fees	Based on Table 1A 1997 Edition of Uniform Building Code Fees
Electrical, Plumbing and Mechanical Permit Fees	Based on State of Michigan Bureau of Construction current Code Schedule

See note 4

RENTAL REGISTRATION AND INSPECTION FEES

Fee Item	Registration	Inspection
Annual Registration Fee (due July 1)	\$45	Includes one Inspection and Follow-up
Late Registration Fee (per incident)	\$25	Includes one Inspection and Follow-up
Additional Inspection Fee	\$75	
International Property Maintenance Code	\$5	Includes one Inspection and Follow-up

WATER FEES

Fee Item	Flat Fee
Tap by service size	
Service Size	
1"	\$5,500
2"	\$7,500
Turn On/Off Fee (8am-3pm)	\$50
After hours On/Off Fee	\$100
5/8" Meter	\$320
3/4" Meter	\$363
1" Meter	\$484
2" Octave Meter	\$1,760
3" Octave Meter	\$2,860
6" Octave Meter	\$6,600
Water/Sewer Service Deposit	\$250

See notes 5, 6, 7, 8, 9, 10, and 11

READY TO SERVE RATES

Meter Size	<u>DAY</u>	<u>YEAR</u>	<u>CITY</u>	<u>TOWNSHIP</u>	<u>POKAGON</u>
5/8" X 1/2"	Oct 1st	2023	\$6.07/Month	\$7.59/Month	\$7.59/Month
1"	Oct 1st	2023	\$10.33/Month	\$12.91/Month	\$12.91/Month
1 1/2"	Oct 1st	2023	\$21.27/Month	\$26.59/Month	\$26.59/Month
2"	Oct 1st	2023	\$40.72/Month	\$50.90/Month	\$50.90/Month
3"	Oct 1st	2023	\$91.15/Month	\$113.94/Month	\$113.94/Month
6"	Oct 1st	2023	\$364.58/Month	\$455.73/Month	\$455.73/Month

USAGE RATES PER 1,000 GALLONS

<u>DAY</u>	<u>YEAR</u>	<u>CITY</u>	<u>TOWNSHIP</u>	<u>POKAGON</u>
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Oct 1st

2024

\$5.37

\$6.71

\$6.71

Township Rates will be reduced on October 1st each year Pursuant to the Water Service Agreement between the City of Watervliet and Watervliet Charter Township, dated May 9, 2013. Section 13. Rates and Billing.

NEW TOWNSHIP RATES AS OF OCTOBER 1, 2024

Meter Size	AS OF OCTOBER 1, 2023	Usage Rate (Township) per 1,000 gallons (AS OF OCTOBER 1, 2024)
5/8" X 1/2"	\$7.59/Month	
1"	\$12.91/Month	\$6.71
1 1/2"	\$26.59/Month	
2"	\$50.90/Month	
3"	\$113.94/Month	
6"	\$455.73/Month	

A 1/20 per year reduction in surcharge until Township rates equal that of the City.

This schedule may be subject to modification if the City's rate increases.

*** See Township-City Payment RTS Reduction Schedule***

SEWER FEES

Fee Item	Flat Fee
Tap Within City Limits	\$5,000
Tap Outside of City Limits	\$5,000

Ready to Serve and Usage Rates apply to all sewer customers with water meters

Flat Rates apply to all sewer customers without water meters (i.e., homes utilizing wells)

SEWER READY TO SERVE RATES

Meter Size	Flat Rate
5/8" X 1/2"	\$15.28/Month
1"	\$25.98/Month
1 1/2"	\$53.48/Month
2"	\$102.38/Month
3"	\$229.20/Month
6"	\$916.80/Month

USAGE RATE PER 1,000 GALLONS

\$6.93 per 1,000 Gallons

FLAT RATES

Fee Item	Flat Rate	Quarterly Rate
Flat Rate - Residential Dwellings (based on 6,000 gallons per month)	\$56.86/month	\$170.58/quarter
Flat Rate - Commercial or Industrial Customers	Not permitted - water meter required	

DIRECTIONAL SIGN FEE

Fee Item	Flat Fee
Processing Fee for Application	\$50

OTHER FEES

Fee Item	Flat Fee
Flaherty Park Rental Fee, 1 Day	\$85
Hays Park Rental Fee, 1 Day	\$85
Rummage Sale Permit	\$5
Rummage Sale Fine	\$25
Marriage Ceremony	\$50
Special Event Application	\$100
Special Event Application Fine	\$200
Business License Fee - Base Fee	\$100**
**Includes one (1) inspection each by zoning, building, fire, and police officials	
Business License Fee - Additional Inspections	\$40
Business License - Fine for Non-Registration	\$500

VENDOR/PEDDLER LICENSE

Fee Item

Day
Weekend
Season
Fine

Flat Fee

\$5
\$10
\$30
\$30

Terms and Conditions Affecting Fees

1. All charges related to planning and zoning are billed to the escrow account (planner, engineer, attorney, and any additional expenses incurred). No action shall be taken on the application for a temporary use or structure permit, variance, appeal, ordinance interpretation, special land use, planned unit development, site plan review, or zoning change or amendment, or any other required approval, as the case may be, unless or until fees connected with such application have been paid as determined by the City Commission. Further, no action shall be considered on properties that are delinquent in taxes, special assessments, water and/or sewer bills.
2. Additional daughter parcels same parent parcel tract.
3. Copying a document on both sides of a page constitutes two pages.
4. Plumbing, mechanical and electrical fee schedule is set by the Bureau of Construction Codes. Inspection fees established under the Still-Derossett-Hale State Construction Code Act, 1972 PA 230, as amended by PA 222.
5. Turn on/off fees apply per occurrence and for any reason, whether for non-payment or upon customer request.
6. Water/sewer meter inside placements are not allowed for new installations - meter pit placements required.
7. Water and sewer tap fees assume that the City Public Works Department, or its agent(s), will install the tap from the water or sewer main to the property edge/right of way, and does the restoration of roadways, sidewalks, landscaping. The property owner is responsible for all costs associated with connecting the water/sewer line to the house or other structure in accordance with plumbing code requirements.
8. In cases where a developer proposes a new subdivision, planned unit development or similar development and will be installing all of the water and sewer infrastructure as part of the development process, then the following tap-in fees shall apply:

1" Tap or smaller - \$1,000 meter pit installation + \$50 Inspection Fee
2" Tap and greater - \$1,000 meter pit installation + meter cost + \$50 Inspection Fee
Any re-inspection fee shall be charged at the same rate.
9. Any required water or sewer meters not listed in the water and sewer fee schedule shall be ordered and charged according to cost of material and installation.
10. Should water or sewer require city engineering consultation, the cost of the engineering fees will be added to the price of the meter.
11. The same tap fees apply whether or not an existing water service line is in place for a given parcel/property, except for projects and services covered through special assessments or development agreements.

Motion made by Commissioner Brinker, seconded by Commissioner Bumstead to approve this resolution.

Roll Call Vote:

Ayes: Brinker, Cobb, Oliphant, Whitney, Bumstead

Nays:

Abstain: None

Absent: None Smith

RESOLUTION DECLARED ADOPTED SEPTEMBER 10, 2024

Deah Muth
DEAH MUTH, MAYOR

Melanie Marvin
MELANIE MARVIN, CLERK